April 4, 2017

Dear Parents/Guardians:

We are approaching the final weeks of the school year and it is now time to highlight the Class of 2017! A variety of senior activities will be taking place that we would like to bring to your attention. We have enclosed a Senior Information Sheet that outlines the activities scheduled for the remainder of the school year. If you have any questions about these events, please do not hesitate to call the 12th Grade Office at 247-5050, ext. 21303.

The most important of all senior events will be the Commencement Ceremony on June 21st at the Rochester Institute of Technology – Gordon Field House. The ceremony will honor the traditions of Gates Chili High School and an outstanding graduating class. In June, a letter will be sent with tickets, rehearsal and ceremony procedures as well as important reminders about the student dress and decorum and appropriate audience behavior.

Finally, it is important that we remind you that not all traditions are good traditions. “Senior Skip Day” is not a school-sponsored activity. It is not a good tradition and frequently students that are absent put themselves and others in illegal or unsafe situations. Any type of “Skip Day” is not sanctioned by the Board of Education or School Administration, and students who are absent and do not have a legal excuse will be considered truant on that day.

We are looking forward to a successful close to the 2016-2017 school year and to celebrating the achievements of the Class of 2017. We plan to see you all at the Commencement on Wednesday, June 21, 2017 at RIT – Gordon Field House, beginning at 7:00 p.m.

Sincerely,

Kenneth L. Hammel

Building Principal

Richard M. Hartman

TOSA– 12th Grade

Enclosure

## VERY IMPORTANT SENIOR INFORMATION - 2017

**SENIOR ASSEMBLY** - On Friday, May 19, 2017, the day before the Senior Ball, an assembly will be presented to seniors that focuses on safe driving, alcohol, and drugs. Presented by the Gates Chili High School Counseling Department in conjunction with the Town of Gates, the program emphasizes the need to be sober and accident free throughout this season of celebration.

**SENIOR BALL - PRIME TIME** - The Senior Ball and Prime Time will be held Saturday evening and Sunday morning on May 20 & 21, 2017. We encourage all seniors to attend both the Senior Ball and Prime Time activities. **Any senior bringing a date from another school must have their guest approved before tickets are purchased.**  All guests that are **not** GCHS seniors **must** attend the Senior Ball to be invited back for Prime Time activities. **The Senior Ball will occur from** **7:00 PM – 11:00 PM at the RIT Inn & Conference Center, a buffet dinner will be served at 8:00 PM. Prime Time will occur from 12:00 AM – 5:00 AM at the High School**. **All students need to be back to the High School by 12:30 AM.** **Everyone** attending will be asked to sign a contract stating that he/she and his/her date will remain drug and alcohol free the evening of the event. **As a reminder, students must stay until breakfast is over.**

**PRIME TIME UPDATE**

**Sunday, May 21, 2017 – 12:00 AM – 5:00 AM (Sunday Morning)**

**Note: Students must stay until breakfast is over.**

As we have done in the past, we are asking parents to assist us by donating food items for Prime Time.

* Commercially prepared breakfast food (bagels, coffeecake, muffins, doughnuts, etc.) (Tim Hortons, Dunkin Donuts, etc. **ARE** welcomed)

Please drop off the food at the High School’s west entrance near the Field House (door #8) **between 8:00 PM and 10:00 PM** on Saturday, May 19th.

Also, we are still gathering prizes and/or money to purchase prizes for each senior. **If you would like to donate a prize, please call Ms. Fabian at 247-5050, ext. 72225 or email at**

**Nicole\_ Fabian@gateschili.org. Thank you for your support!!!**

**COMMENT** - We have been proud of the behavior of our seniors at the events held outside of the school in past years. Many favorable comments have been made by the management of the establishments where the Senior Ball and the Senior Banquet have been held.

The High School faculty and administration strongly encourage all of our students to participate in the activities sponsored by the school. Private parties in hotels and motels are not condoned, recommended, or encouraged. Any party involving our students should be drug and alcohol free. We hope that we will be able to rely on your cooperation and assistance in this matter.

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**SENIOR BANQUET** - **The Senior Banquet will be held on Thursday, June 1, 2017, at The Whittier Party House, 88 Whittier Road, from 6:00 PM to 10:00 PM**. The program will include a buffet dinner, senior performances, senior video viewing, and dancing. Tickets will be on sale beginning Monday, May 8th through Tuesday, May 16th.

Proper attire for the banquet will be dress shirt, tie, and suit or sport jacket for the gentlemen and dress, skirt or dress slacks and blouse for the ladies.

**Senior Video** – The Senior Video will be shown at the Senior Banquet. We are looking to include pictures of seniors from kindergarten through 12th grade. Please submit photos via tinyurl.com/gchs2017 and sign in using your Office 365 account.

**MANDATORY COMMENCEMENT REHEARSAL** - All seniors who are participating in Commencement must be present for the rehearsal on **WEDNESDAY, JUNE 21st**. **Only those students who are taking an examination during the time of Commencement rehearsal will be excused.** Any non-testing students not present at rehearsal, will not be allowed to participate in the Commencement that evening.

All seniors should be at the High School by 10:40 AM so that buses can be loaded and leave no later than 11:10 AM. All seniors **must ride** to rehearsal in the buses provided, which leave promptly at 11:10 AM. **No one will be allowed to drive to rehearsal**. All seniors will return by bus to the High School. It is anticipated that the buses will be back at school by 1:00 PM at the latest.

A cap and gown is not needed for rehearsal.

**COMMENCEMENT** - The Commencement Ceremony will be held at RIT in the Gordon Field House at 7:00 PM, on **WEDNESDAY, JUNE 21st**. Seniors must furnish their own transportation to Commencement and should plan to arrive **NO LATER THAN** **6:00 PM**.

**DRESS FOR COMMENCEMENT**

 Girls Boys

#  Dress, skirt/dress slacks and blouse Dress shirt and tie

 Dress shoes Neat trousers

#  No jewelry except for watches, rings Dark dress shoes and socks

 and small earrings No sneakers

\*Students who have embellished their caps or gowns will not be permitted to walk across the stage.

**TICKETS FOR COMMENCEMENT** - Each senior who is participating in Commencement will be given ten (10) general admission tickets for graduation. **If more tickets are needed due to *very special circumstances,* a request for additional tickets must be made in writing and submitted to the 12th grade office. Approved extra tickets will be given in the order they are received.** We will attempt to provide the additional tickets and to have them picked up by the student and/or family member. We have a limited number of tickets available for this purpose.

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**CAPS AND GOWNS** - Caps and gowns will be delivered to seniors the week of June 12th. If there are problems with the fit of the cap and gown, please contact Jostens directly at 377-4778. Students who have embellished their caps or gowns will not be permitted to walk across the stage.

**COMMENCEMENT CEREMONY PICTURES AND VIDEO** - Gates Chili High School has arranged for the services of a professional photographer and videographer. The photographer will take a picture of students who order photos. A commencement picture order form will be mailed home separately. The videographer will be videotaping the entire graduation ceremony and DVDs may be purchased. Information on purchasing a DVD of the ceremony will be mailed separately and can also be found on the RIT website.

**PAYMENT OF ALL FINES AND FEES** - All financial obligations, including library fines, lost books, etc., must be paid before Commencement.

**NON-PARTICIPATING** - Unfortunately, every year there are some seniors who fail to meet graduation requirements because of their lack of success with final examinations. The Counseling Department will notify parents/students as early as possible. Students in this category may have their money refunded for the cap and gown, if they are returned to Mr. Hartman’s office by Tuesday, June 20, 2016.

**Please see the Gates Chili High School Senior Class Website for more information and updates. If you have any questions, please do not hesitate to call the 12th Grade Office at 247‑5050, Ext. 21303.**

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